

Agenda for Mercer City Regular Meeting

Thursday, November 13, 2025

Mercer City Hall @ 7pm CST

1. Open Meeting
2. Pledge of Allegiance
3. Roll Call
4. Minutes from October 22nd, 2025, regular meeting
5. Financial Report
6. Discuss paid bills & bills that need to be paid
7. Water Bills
8. Park Report
9. New Mercer Community Center Report

Old Business:

John Deere model 6M155 rental tractor & loader model 640R were delivered 10-27-2025

FYI: Tax distressed Mercer properties for sale via McLean County auction on 11/18/2025 @ 10:00am CST. Parcels 77-151-00073-000 & 77-151-00074-000 Olsen's Addition.

Need to call Otter Tail Power to pull the meter - bills have been averaging \$44.00 per month. Also discuss what to do with the building, sealed bids, tear it down, etc...

New Business:

New (used) HP Laptop that Mercer City won in a Midwest Assistance Program Lottery. Received from Mary Jamesen by Kathrin on 10/25/2025.

Basic Specs are:

1. Device name MercerCityHPLaptop
2. Processor Intel(R) Core(TM) i5-8250U CPU @ 1.60GHz (1.80 GHz)
3. Installed RAM 16.0 GB (15.9 GB usable)
4. Device ID 051FA1D7-F618-4CE7-9417-0D2DB48B9D3A
5. Product ID 00330-51543-71844-AAOEM
6. System type 64-bit operating system, x64-based processor
7. Pen and touch No pen or touch input is available for this display
8. Edition Windows 11 Pro
9. Version 25H2
10. Installed on 10/25/2025
11. OS build 26200.7019
12. Experience Windows Feature Experience Pack 1000.26100.265.0

Ownership question as per ground water permit #3617 (renewal applications 2023-2024 and late fees of \$250.00 per year(s) not renewed x 2 = \$500.00) of old city water well resolved.

Discuss Snow removal pile location and route map?

Discuss Replace broken bolts for locking sewer lift station access plates.

Discuss new City Auditor office & ledger organization progress.

Discuss security of sensitive documents (now stored in two drawer fireproof file cabinet)

FYI: Safe deposit box yearly rental fees at Bravera Bank, McClusky branch:

Small: 3"x5"/5"x5" - \$30.00

Medium: 3"x10" - \$40.00

Large: 5"x10" - \$60.00

Extra Large: 10"x10" \$70.00

Bills on “Auto Pay”& Bills that need to be paid:

1st 2nd & 3rd Qtr 2025 941 for 2025: Employer’s Quarterly Federal Tax Return(s) with payments were sent on 10-29-2025.

1st Qtr. 2025 941 \$734.40 paid ck# 021430-10/28/2025

2nd Qtr. 2025 941 \$384.21 paid ck# 021431-10/28/2025

3rd Qtr. 2025 941 \$122.40 paid ck#021432-10/28/2025

Otter Tail - \$568.47- Auto Paid on due date 11/4/2025

Otter Tail #5109 – MCC - \$44.13 + \$1.00 late fee now on Auto Pay – suggest discussion to shut down power (again)

Otter Tail #7144 - Pumping Station – \$49.90 + \$1.00 late fee now on Auto Pay

McLean Sheridan Rural Water \$1443.35 (Water usage)-Auto Pay

McLean Sheridan Rural Water \$307.39 (Oct. admin fee, lead/copper mailing) - Manual Pay

Waste Management \$1190.25 Auto Pay Scheduled for 11/23/2025

WRT \$188.18 - Auto Pay around 11/15/2025 - Due date is 11/20/2025 Suggest discussion to terminate WRT web hosting & domain name (mercernd.org) service @ \$14.95 per month, and redirect to new domain of mercercitynd.org

ND Dept of Health (Water Testing) \$27.00 as per current invoice dated 11/03/2025

City Park Water Bill #81 - 11/3/2025- \$53.00

MCC Water & Sewer Bill #79 - \$142.00 (reflects past due amounts) dated 11/3/2025

Rust’s Hardware Hank Invoice - 10/31/2025 - \$34.98

Visa Card #1803 – New balance \$30.78 due 11/28/2025 (Job Service Payments for 2nd & 3rd Qtrs. 2025)

Napa Auto Parts - Credit Statement (\$14.42) dated 09/30/2025